**Guidelines for sending, reviewing and publishing manuscripts submitted to the scientific journal**

**«Bulletin of Kamchatka State Technical University»**

The journal «Bulletin of KamchatSTU» is published four times per one year and publishes results of scientific research in the following areas:

1.5.12. – Zoology (biological sciences)

1.5.15. – Ecology (biological sciences)

1.5.16. – Hydrobiology (biological sciences)

1.5.20. – Biological resources (biological sciences)

2.2.4. – Devices and measurement techniques (by types of measurements) (technical sciences)

2.2.8. – Methods and devices for monitoring and diagnostics of materials, products, substances and natural environment (technical sciences)

2.2.11. – Information-measuring and managing systems (by industry) (physical and mathematical sciences)

4.3.3. – Food systems (technical, biological sciences)

4.3.5. – Biotechnology of food and bioactive substances (technical sciences)

Within the general directions the following profiles are preferred:

* scientific-and-informational ensuring of technical system development, natural environment control and natural resource usage;
* aquaculture and preservation of aquatic biological resources and their habitat, influence of natural and anthropogenic factors on the aquatic ecosystems’ condition;
* food technologies and fish-processing equipment.

The editorial board is authorized to reject articles, which are not corresponding to the profile of the journal.

The original results, which are not aimed to be released in other editions are published in the journal.

Manuscripts should correspond to the above-specified areas, have doubtless novelty, theoretical and practical value. Manuscripts should be prepared at a high scientific level and contain the results of investigations upon the corresponding problem. Research materials sent to the journal should not contain the text from the works of other scientists. References to researches of other specialists are given in the order determined by traditions of scientific community.

Manuscripts should be executed in accordance with the article submission guidelines of the journal. Articles are published in Russian and English.

**manuscript sending**

The manuscript in electronic form should be sent to the e-mail address: vestnik@kamchatgtu.ru. The file name should correspond to the author’s name.

The following files (scanned copies) should be enclosed with the manuscript:

* application for publishing. If the manuscript has several authors it is necessary to give full information about each author and indicate a corresponding author (Appendix 1);
* author’s agreement to transfer the right to publish the manuscript and distribute in domestic and international electronic databases (Appendix 2);
* author’s agreement to process and use the personal data (Appendix 3);
* examination report / expert decision in the form accepted in the author’s organization;
* authorization to publish the material authenticated by seal and signed by the head of the author’s organization (for external authors).

**manuscript reviewing**

The editorial board reviews all received materials corresponding to its subject for the purpose of their expert evaluation. The manuscripts sent to the editors are subjected to the preliminary (general admission) and profile (official review) reviewing. The matter of accepting or rejecting the manuscript for publication is made by the editorial board of the Journal.

The reviewers of the Journal are recognized highly skilled scientists, having the degree of doctor or candidate of science with specialty in proper fields of science.

Manuscripts gaining reviewers’ appreciation are accepted for publication during editorial board meeting.

Manuscripts recommended for revision are sent to the authors with the reviewers’ remarks. The updated variant and the letter with the answers to the reviewers’ remarks should be sent to the editors.

In case of negative reviewer's assessment, the authors are informed about rejection of manuscript.

The decision of the editorial board on accepting or rejecting the manuscript publication is reported to the authors.

The editorial board has the right to reject the material without giving reasons. Rejected manuscripts are not returned to the authors.

Original copies of reviews are kept in the editorial for 5 years. The copies of reviews are to be provided on demand of the Ministry of Education and Science of the Russian Federation.

**manuscript publication**

Each issue of the Journal is completed with the manuscripts being reviewed and accepted for publication by the editorial board taking into account the priority of the manuscript coming in, its volume and section filling of the Journal.

Advantage of publication in the Journal is distributed on the stuff of KamchatSTU, post-graduates, finishing the graduate school education, and persons, intending to defend a thesis in the near future.

Only one article may be published in one issue of the Journal.

The publication of the manuscripts is free; publication fees are not paid.

Full-text electronic versions of the Journal issues are presented on KamchatSTU site (http://www.kamchatgtu.ru), scientific electronic library (http://elibrary.ru).

The printed version is sent to all obligatory mailing addresses.

Notes of all published materials, key words, information about authors are placed in free access on the Journal site, electronic quotation systems (data bases) in Russian and in English.

***Appendix 1***

**Application**

|  |  |
| --- | --- |
| Full name | In Russian and English |
| The title of the article | In Russian and English |
| Academic degree | In Russian and English |
| Academic rank | In Russian and English |
| Position (including structural department) | In Russian and English |
| Employment place  | In Russian and English |
| The address of employment place (with post code) | In Russian and English |
| Membership in the Academies (the Academy of Natural Sciences, Russian Academy of Sciences, MANEB, Military Academy, etc. | In Russian and English |
| Telephone numbers (mobile, official and home phones) |  |
| E-mail address |  |

***Appendix 2***

**Author’s agreement**

**to transfer publication rights for a manuscript in the scientific journal**

**«Bulletin of Kamchatka State Technical University»**

**and distribution in domestic and international electronic databases**

I, the undersigned,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(author's full name)

the author of the manuscript\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(title of manuscript)

transfer at no charge to the editorial board of the scientific journal **«Bulletin of the Kamchatka State Technical University»** non-exclusive right to publish this manuscript (hereinafter-the Work) in printed and electronic versions of the scientific journal **«Bulletin of the Kamchatka State Technical University»** and to distribute the electronic copy in the Scientific electronic library database (SEL), which is represented as the Internet information resource by [elibrary.ru](file:///C%3A%5CUsers%5CSedelnikova_aa%5CDownloads%5Celibrary.ru). The area of the above rights’ use is not limited.

I confirm that this manuscript has never been published before.

I certify that this publication does not infringe the copyrights of other persons or entities.

I agree with the rules of manuscripts’ submission to the editorial board of the scientific journal **«Bulletin of the Kamchatka State Technical University»**.

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 name of the organization position date signature printed name

***Appendix 3***

**Author’s agreement to process and use personal data**

**of the authors in the scientific journal «Bulletin of Kamchatka State Technical University»**

I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in accordance with the requirements of Article 9 of Federal Law No. 152-FZ dated 27.07.2006 "On personal data", I give the permission to process my personal data to the publisher – FGBOU VO "KAMCHATSTU", located at the address: 683003, Kamchatsky Krai, Petropavlovsk-Kamchatsky, Klyuchevskaya Str. 35, TIN 41001140, OGRN 1024101031790, as part of the process of publishing my article in the scientific journal «Bulletin of Kamchatka State Technical University». The submitted article has not been published previously in other publications and is not under consideration in the editorial offices of other publishers. All possible conflicts of interest related to copyright and publication of the article in question have been resolved. The publication of the article does not violate the copyrights of third parties.

I confirm my consent to the publication and placement of the full-text version of the article and my personal data (surname, first name, patronymic; information about the place of work and position; academic degree (academic title); e-mail, contact phone number and other data provided by me in the framework of the article) in an open access on the website of the Kamchatka State Technical University (www.kamchatgtu.ru ), Scientific Electronic Library (www.elibrary.ru ), in other databases of scientific information, electronic library systems, scientific information resources on the Internet and to making available to the public, processing and systematization in other citation databases, as well as for inclusion in analytical and statistical reports without time limit.

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 (signature) (full name of the author)